



Exhibitor Registration Guide

Getting Started with the VENT EXPO

Step 1: Take a look at our exhibitor agreement under "Rules." By signing up, you're joining us in promoting educational freedom in Texas and support the non traditional students in Texas.

Step 2: New exhibitors, please fill out an Application Request under "Applications." We're excited to review your submission and will email you with next steps once approved.

Step 3: After approval, you'll receive a link to secure your booth space. A **50% deposit** holds your spot—your booth isn't reserved until we receive this deposit.

Step 4: Want to share your expertise? Exhibitors with one or more booths can apply to lead a workshop on topics like starting a homeschool co-op, launching a microschool, new to homeschooling, finding curriculum, etc.. There's no additional fee, though acceptance isn't guaranteed. Check back 6-8 weeks before the expo to see if your session made the schedule!

Step 5: The remaining 50% payment is due **within 30 days of the event.**

Step 6: Keep an eye on our "Updates" section on the website for important details about setup, parking, and the final workshop lineup.

VENT EXPO Booth Options

Exhibitor Packages

Early-Bird Registration: 10% off Standard Registration Package.

Spots are first-come, first-served. Contact our team for further questions.

Community Exhibitor <small>*See qualifications to obtain this discounted rate.</small>	Premier Exhibitor	Spotlight Exhibitor	Curriculum Vendors
\$200	\$250	\$350	
Limited to 1 Booth		1-2 Booth Availability	
8' X 10' booth space	8' X 10' booth space	8' X 10' booth space	8' X 10' booth space
One draped and skirted 6-foot convention table	One draped and skirted 6-foot convention table	Room Centered Booth	Exclusive Curriculum Exhibitor Room
Two Booth Chairs	Two Booth Chairs	One draped and skirted 6-foot convention table	One draped and skirted 6-foot convention table
Website Listing	Website Listing	Two Booth Chairs	Two Booth Chairs
	Electricity Accessible	Pipe & Drape	Pipe & Drape
		Website Listing	Website Listing
		Electricity Accessible	Electricity Accessible

Advertising Opportunities

Want to amplify your message? We offer affordable advertising, consider the options below.

Option I.

Digital Brand Showcase

Pt. A

\$100 per exhibitor

- Includes your business logo featured in a rotating slideshow displayed on **three projectors throughout the entirety of the event**, giving your brand repeated visibility to attendees.

Pt. B

\$50 per exhibitor

- Receive a dedicated “Media Shout Out Post” post on VENT’s official social media platforms highlighting your business, along with a brief description of your products or services.

Option II.

Exhibitor Ad Benefits (Booth Registration Required)

Full page Ad \$350

½ page Ad \$250

¼ page Ad \$175

- Purchased Ads will be placed in the event program.

Note

All exhibitors will be listed on the VENT website.

Community Exhibitor Booth

Community Exhibitor registration is reserved exclusively for **local, parent-led homeschool co-ops and community-based organizations.**

Premier/Spotlight Exhibitors

Designated for microschoools, homeschool academy’s, etc.

Payment Details

Payment Schedule:

- 50% deposit required to reserve booth
- Final payment due **30 days prior to the event.**

Multi-Booth Discount: Save \$25 per booth when you reserve 2 or more spaces!

Payment Method: Invoices will be provided via email for online payments.
Make checks payable to VENT EXPO.

IMPORTANT: Payments by check must be received within 10 days or exhibitor registration will be voided and exhibitor and workshops will be removed.

Share Your Voice: Speaking Opportunities

This is what VENT EXPO is all about—giving voice to innovative educators and advocates!

Registered exhibitors can apply to lead workshops at **no extra cost**. We're especially interested in presentations about:

- Understanding Senate Bill 2 and Texas Education Freedom Accounts
- What makes co-ops so great?
- Hybrid Learning
- First time homeschool families

Once approved as an exhibitor, you will be emailed the Speaker Application. Please note that applying doesn't guarantee a slot—we'll do our best to accommodate as many voices as possible!

Workshop schedules will be posted 2-3 weeks before the expo on the website. We won't send individual notifications, so please check back to see if you're on the schedule.

Exhibitor Agreement & Guide

BOOTH LOCATION CAN BE REQUESTED BUT NOT GUARANTEED. PLEASE READ AND BE FAMILIAR WITH REFUND POLICY BELOW.

This contract for exhibit space is extended for the purchase of exhibit space and shall be provided by VENT EXPO in accordance with the conditions and regulations governing the exhibits of the event. By submitting this application/contract, you agree to all conditions and regulations listed below.

Information from this application/contract will appear in the VENT EXPO Directory EXACTLY as it is listed on this application/registration/purchase. This includes Exhibitor/Company Name, Published Phone, and URL.

Exhibitor Regulations & Policies

1. Payment Requirements

- Application must be accompanied by payment for total price for booth space(s)
- Make checks payable to **VENT EXPO**
- No booths will be reserved without payment
- Payments by check must be received within 10 days or registration will be voided

2. Cancellation / Refund Policy

- Exhibitors may cancel booth space agreement at any time by written notice sent via US MAIL to info@ventexpotx.com **however;**
- Exhibitor fees are non-refundable

3. Application Approval

- VENT EXPO reserves the right to refuse any application if products or services are deemed unsuitable and not aligned with the VENT EXPO Mission statement.

4. Booth Installation

- Exhibitors must install products and complete booth(s) set up within 30 minutes of the start of the event. See event start time on the website.
- Failure to comply allows VENT EXPO to take possession of space and release or use it without rebate to the exhibitor. Reminder announcements will be made.

5. Liability Waiver

- VENT EXPO and the Schertz Civic Center shall not be liable to the Exhibitor for any loss, damage, or injury to property or persons
- Exhibitor holds harmless VENT EXPO and Schertz Civic Center from fire, theft, accident, or other causes
- All claims for loss, damage, or injury are expressly waived

6. Rules and Regulations

- VENT EXPO has the right to make and amend rules and regulations as deemed necessary. Proper consideration will be made to benefit the entire
- VENT EXPO has final determination and enforcement of all rules

7. Setup and Teardown

- Setup is available 2 hours before the start time of the event.
- Teardown **ONLY on 2 hours** after expo concludes
- Teardown any other time during the show is **strictly prohibited**

8. Booth Guidelines

- All exhibited products must be confined to booth limits
- Aisle space must remain free for traffic
- **No open flame (gas) or any cooking permitted** near or within booth space in the Schertz Civic Center

9. Operating Hours

- Exhibitor agrees to have booth space open and operated at **all times during show hours**

10. Food and Beverage Sales

- No food or beverage items may be sold in the exhibit area

11. Force Majeure

- In the event of adverse weather, acts of nature, or other harmful circumstances, best efforts will be made to reschedule within a timely manner.
- Same terms and conditions apply to any rescheduled date
- VENT EXPO not liable to exhibitor for any loss or damage due to rescheduling

Health & Safety Protocols

VENT EXPO operates in accordance with any mandatory protocols required by the event center at said hosted location or local/state authorities to ensure a safe, welcoming environment for all attendees. We will follow all guidelines from appropriate government agencies.

Questions or Concerns?

We're here to support you every step of the way. Please contact us at:

Email: info@ventexpotx.com

Phone: 210- 560-0856

We're excited to have you join us in promoting education alternatives in Texas!